

**POOJA PARMAR**  
+91 8989502425

parmar.14.pooja@gmail.com

To work in challenging atmosphere and put my potential to the best use of fulfilling organization's goal & learning.

## QUALIFICATIONS

MBA (Human Resource & Marketing) ,Prestige  
Institute of Management and Research , Indore

BBA PUJNJAB TECHINCAL UNIVERCITY

BPED AISECT UNIVERCITY ,Bhopal

## EDUCATION

**Prestige Institute of Management and  
Research, Indore**

Masters in Business Administration, 2013-2015  
61.62 %

**Punjab Technical University**

Bachelors of Business Administration, 2009-2013  
63.3%

**AISECT University**

Bachelors of Physical Education, 2016-2018  
70%

**Makhanlal Chaturvedi University ,Bhopal**

Diploma in computer application ,2010-2011  
63%

**Deepti Convent School, Shujalpur, 2009**

64%, 12<sup>th</sup>

**Deepti Convent School, Shujalpur, 2007**

68.3%, 10<sup>th</sup>

## WORK EXPERIENCE

### (Summer Internship & on job Training)

**Sayaji Hotels -5 Star Limited ,  
Indore**

- Updating database with new employee information like contact details & employment forms
- Gathering Payroll Data like working hours, leaves & bank accounts
- Screening resumes and application forms

## STRENGTHS

- HARDWORKING
- POSITIVE ATTITUDE
- PUNCTUALITY & ACTIVENESS

## OTHER EXPERIENC

Worked as a Treasurer in Hostel.

## AREA OF INTEREST

- Sports event management
- Physical Education and Health Education.
- Sports training, Recreation
- Training and Coaching Basketball & Football.

## PERSONAL DETAIL

- DOB 14-01-1992
- Father Name Mr karan singh parmar
- Language known HINDI & English
- Nationality Indian
- Gender Female
- Marital Status Married

## Declaration

I here declare that the above given information are true to best of my knowledge.

**DATE:-**

**PLACE:-**

**POOJA PARMAR**